



## Professional Development (PD) Grants Information Guide

### WHAT IS A PROFESSIONAL DEVELOPMENT (PD) GRANT?

The PD grants funding support the professional learning needs for educators, providers and communities in the ACE sector.

Type	Amount	Purpose
Small grant	Up to \$5,000	For workshops or one off training sessions
Innovation grant	Up to \$50,000	For professional development plans for groups of organisations

### WHO CAN APPLY?

Providers, community groups, and networks involved in adult and community education.

### WHAT IS ACE?

Adult and Community Education (ACE) is part of New Zealand's tertiary and broader education sector. ACE is identified in many forms including informal education and non-formal education, post-compulsory education, adult learning, lifelong learning, leisure and recreation learning. Through ACE adults may choose to engage in a range of education activities within the community. It provides individual and group learning and promotes whānau empowerment, equity, active citizenship, critical and social awareness and sustainable development.

### CRITERIA

To apply for a grant, you must:

- Be a charitable and non-profit organisation or community group
- Be an education provider or community group working together with other organisations or across regional offices
- Provide ACE services
- Have a focus on improving learning for ACE learners
- Have a focus on improving learning for Māori and/or Pasifika learners
- The activity or project must meet the definition of *professional development* – learning to increase the level of skill and effectiveness of educators and adult and community learning services

To apply for an Innovation grant, you must meet the above criteria and also:

- Have a professional development plan or strategy with clear goals and objectives
- The activity or project must meet the definition of *innovative* – doing something new or different

### CLOSING DATES

- Friday 29<sup>th</sup> March 2019
- Thursday 31<sup>st</sup> September 2019

All applications must be received by the closing dates to be considered in that round. Late applications will not be accepted.

## HOW TO APPLY

Download an application from our website [aceaotearoa.org.nz/funding/pd-grants](http://aceaotearoa.org.nz/funding/pd-grants), complete and send back to us before the closing dates. Applications can be sent to us at any time and will be considered in the nearest funding round.

Please ensure all questions are answered. Incomplete applications will not be considered.

If you are interested in applying, please get in touch with us to discuss your ideas and for any help with filling in the application form. Email us at [pdgrants@aceaotearoa.org.nz](mailto:pdgrants@aceaotearoa.org.nz) or call 04 473 6622.

## WHAT WE FUND

- Workshops and one off training
- Professional development plans for groups of organisations

## WHAT WE DO NOT FUND

- Businesses, profit making organisations, consultants
- Individuals (such as course, qualifications or conference fees)
- Individual organisations
- International travel
- Research

## WHAT WILL HAPPEN TO MY APPLICATION AFTER I SUBMIT?

