



Professional Development (PD) Grants Information Guide

What is a Professional Development Grant?

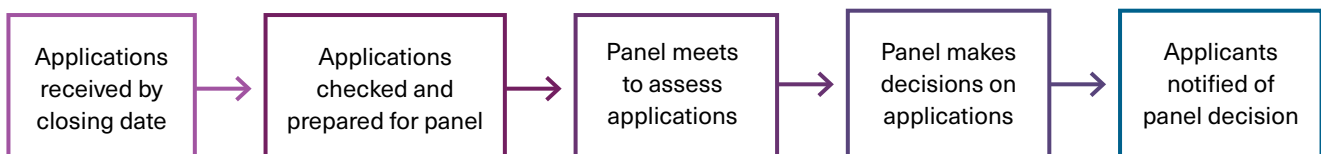
The PD grants funding support the professional learning needs for educators, providers, and communities in the Adult and Community Education (ACE) sector.

Criteria

Please ensure you meet all the criteria below before applying for each fund:

	Small PD Grant Up to \$5,000 For workshops or one-off training sessions	Innovation PD Grant Up to \$50,000 For professional development plans for groups of organisations
Be a charitable and non-profit organisation or community group.	✓	✓
Be an education provider or community group that provides ACE services.	✓	✓
Have a focus on improving learning for ACE learners.	✓	✓
Have a focus on reducing barriers to education for Māori and Pacific learners, disabled learners and/or those with learning support needs.	✓	✓
The activity or project must meet the definition of professional development . <i>Learning to increase the level of skill and effectiveness of educators and ACE learning services.</i>	✓	✓
Be an educator/provider working with at least one of the following: <ul style="list-style-type: none"> • Two or more providers or community groups working together • Two or more regional offices working together 	✓	✓
The activity or project must be completed within 12 months.	✓	✓
Have a professional development plan or strategy with clear goals and objectives.		✓
The professional development plan must meet the definition of innovative – doing something new or different.		✓
Had two or less Innovation PD Grants approved.		✓

What will happen to my application after I submit?



Decisions on applications will take up to **one month** from the closing date.

Who can apply?

Providers, community groups, and networks involved in adult and community education.

What is ACE?

Adult and Community Education (ACE) is part of New Zealand's tertiary and broader education sector. ACE is identified in many forms including informal education and non-formal education, post-compulsory education, adult learning, lifelong learning, leisure, and recreation learning. Through ACE adults may choose to engage in a range of education activities within the community. It provides individual and group learning and promotes whānau empowerment, equity, active citizenship, critical and social awareness, and sustainable development.

What we do not fund

- Businesses, profit making organisations, consultants
- Individuals (such as course attendance, qualifications, or conference fees)
- Individual organisations
- International travel
- Research
- Existing programmes
- New programmes that deliver on what your organisation is designed to do (your core business).

Closing dates

- 5pm, 31 Poutū-te-rangi (March)
- 5pm, 30 Mahuru (September)

All applications must be received by the closing dates to be considered in that round. Late applications will not be accepted.

How to apply

Download an application from our website aceaotearoa.org.nz/funding/pd-grants, complete and send it back to us before the closing dates. Applications can be sent to us at any time and will be considered in the nearest funding round. More information to help you apply is also available on our website.

Please ensure all questions are answered. Incomplete applications will not be considered.

If you are interested in applying, please get in touch with us to discuss your ideas and for any help with filling in the application form. Email us at grants@aceaotearoa.org.nz or call 04 473 6625.