



# Conference 2025

## Financial Assistance Application Form

**Tēnā koutou katoa, Tālofa lava, Kia orana, Mālō e lelei, Fakaalofa lahi atu, Namaste, Mālō ni, Fakatalofa atu, Halo ola keta, Mauri and warm Pasifika greetings to you.**

ACE Aotearoa continues to offer support for participants attending the annual ACE Conference. The application criteria will prioritise participants who do not have, or have limited, organisation budget allocation for professional development. Particularly for small organisations and community organisations with volunteer workforce. We will also consider applications from staff working in tertiary institutions where access to professional learning opportunities may be a barrier. *Please note, you must be registered before applying.*

With the Hui Fono and ACE Conference being held consecutively, we recognise that costs may be an issue. The Financial Assistance application is designed to receive requests that seek support with attending the ACE Conference event.

*Please complete and return this application form by no later than 28 March 2025.*

*Email to [analiese.robertson@aceaotearoa.org.nz](mailto:analiese.robertson@aceaotearoa.org.nz)*

### Apply here:

Select all that apply:

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Community volunteer

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Small organisation (organisations operating up to \$100,000 annual income) and low-income earner

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Individual or from an organisation with no or limited budget for professional development

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Student

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### Details:

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**First Name**

**Last Name**

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**Job Title**

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**Organisation**

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**Contact Number**

**Email**

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**Please tell us why you want to attend ACE Conference?**

Please tell us what financial support is required. If assistance is required for travel, accommodation or both – please provide quotes. *Note, successful applicants will be approved with limit up to \$500 per person.*

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### Terms and Conditions

#### If successful

- **For travel**, you will be required to make own booking and submit receipts for reimbursement. Travel should show the cheapest fare available. Any changes thereafter and associated costs are the responsibility of the participant.
- **For accommodation**, you will be required to make own booking and submit receipts for reimbursement. Reservations are for ROOM only with priority to twin share or group arrangements only. Any changes or cancellations incurring associated expense will be your responsibility. Where a stay has not occurred, no reimbursement will apply.
- **You agree** to give evaluation feedback by 20 June 2025.

### Declaration and Signature:

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**I agree to the Terms and Conditions.**

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**Signature**

**Date**

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