



ACE Aotearoa Statement of Intent 2019

Ngā whāinga

ADULT AND COMMUNITY EDUCATION
AOTEAROA INC (ACE AOTEAROA)

Adult and Community
Education



ADULT AND COMMUNITY EDUCATION AOTEAROA (INC)

'Kua tawhiti ko te haerenga mai, kia kore e haere tonu
He tino nui rawa ou mahi, kia kore e mahi nui tonu.'

'We have come far too far, not to go further
We have done too much, not to do more.'

Ta Hemi Henare, 1988.

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Co-chairs' overview

Tēnā kōoutou kātoa ngā mēmā o ACE Aotearoa.

Tuatahi, kā nui te mihi ki a tātou te hūnga ora, kei te mihi, kei te mihi, kei te mihi.

Tuarua, me mihi ki te hūnga mate, rātou kua wheturangitia, haere, haere, haere ki te pō, e rārau!

Tēnā kōoutou, tēnā kōoutou, tēnā kōoutou kātoa!

2018 was a year of change for ACE Aotearoa. At the Annual General Meeting in June members approved a new constitution which more accurately reflected the current activities of ACE Aotearoa and streamlined the appointment process for Board members.

A further change was the revamped engagement process with the Tertiary Education Commission and the Ministry of Education. The long established Professional Development Steering Group had its last meeting in March and was replaced with the Capability Steering Group which has as standing members representatives from the Tertiary Education Commission and the Ministry of Education. This group has constructively worked towards inputting new thinking on ACE policies.

The Board continues to drive the organisation forward with energy and enthusiasm through focussing on what matters most. As co-chairs we have provided oversight to the director with regular communication throughout the year.

Last year the Policy and Strategic Communications Sub-Committees were combined to ensure greater symmetry between the two activities and improve reporting through a crisper focus. The Finance and Audit Sub-Committee remained as a stand-alone committee.

2018 saw ACE Aotearoa contribute to government thinking through submissions to the Office for Seniors on a new strategy for an aging population and meetings with Minister Martin and liaison with Minister Salesa and Minister Henare.

We continue to work towards our intended end point of intentionally led communities of learners. To this end focus for 2019 will be on quality assurance processes for the ACE sector. We continue to implement the ACE Place and ACE Outcomes tools for the sector.

One of the key deliverables for 2019 will be the negotiation of a new contract with the Tertiary Education Commission to replace that which expires during the year.



Charissa Waerea
Co-chair



Tracey Shepherd
Co-chair

Director's introduction

This is the eighth year in which ACE Aotearoa has published a Statement of Intent. As in the previous seven years, it sets out our key performance commitments for the forthcoming year, and provides a public statement against which we will report in our Annual Report 2019. We have embedded the practice of transparent accountability into our daily operations.

2019 is the fourth year of the strategic plan developed by ACE Aotearoa. This plan reflects a mature organisation, clearly expressing what it wants to achieve and the strategies it will use, while again confirming the strong core values which have underpinned the work over the past six years.

The direction and context developed by the Board in the strategic plan determine the focus of our operations while what is implemented builds on previous success and learning, with a direct focus on the priorities set by the Board-identified strategies. The Board has challenged management to think about a plan extending to 2040.

One of those strategies involves the revision of and implementation of quality assurance standards for the sector. To this end a sector-wide working party has been set up with plans to implement a new set of standards later in 2019. Our main tools – ACE Place and ACE Outcomes continue to be supported and numbers are growing in the use of the tools. ACE Outcomes is a tool, which measures the differences made for the learner associated with participating in short, non-assessed ACE courses, and ACE Place is a cloud-based learner portal which provides learners and potential learners with information about courses and services in their location. The tool has a dedicated space to keep their “learning portfolio” so they can access it into the future, and members’ spaces to share information and experience with other learners.

We have been particularly pleased with the uptake of ACE Place, which was updated in 2018, with large numbers of providers using the tool to list the courses that they have available for learners.

The Professional Development Grants Fund was well supported last year and we will continue to promote it to ensure new ideas are shared with the sector. We have revised the grants by extending the total amount of grant money available and increasing the top grant from \$30,000 to \$50,000. Our links with international Adult and Community organisations such as Asia South Pacific Association for Basic and Adult Education (ASPBAE) were further enhanced last year with ACE Aotearoa hosting the Basic Leadership Development Course in Auckland for 25 ACE workers from Asia and the Pacific. We will continue to work closely with ASPBAE, maintain our links with, Adult Learning Australia (ALA) and continue to develop links with the PASCAL Institute Members Association which ACE Aotearoa joined last year.

In 2019 we will provide professional development and networking opportunities through: the Hui Fono, the ACE Sector Conference, and Festival of Adult Learners Ahurei Ākonga.

During the coming year we will continue to support the sector through the Strategic Alliance which advocates *for* the sector *by* the sector. Members of the Alliance represent a number of provider organisations.

That is the context in which we are presenting the Statement of Intent 2019. It will be a year of focus on the future.



Colin McGregor
Director



ACE Aotearoa functions

What we do

We promote the value and role of Adult and Community Education in transforming communities and we celebrate learner success;

We provide strategic policy and operational advice to Central and Local Government;

We facilitate professional development and quality standards for the sector, building a high quality self-reliant network of learner focused organisations and practitioners;

We provide resources to support improving learner outcomes through electronic and print media, and are the communication hub for the sector;

We provide advice, support and resources to ACE organisations and to adult learners to improve adult learner outcomes;

We provide national infrastructure and a neutral clearing house for sector issues;

We provide an Aotearoa/New Zealand voice at international forums on adult education.

What we achieve

Robust adult education networks focused on improving learner outcomes and creating communities of learners;

Increased collaborative partnerships in support of whānau and adult learning;

Increased capability and capacity of practitioners, organisations and communities with more effective ACE services;

Active, well informed, learner focused ACE practitioners;

Public and community awareness of the value of adult and inter-generational learning.

Strategic Plan 2016–2036

What you will see when we have achieved the result

Confident and prosperous whānau and communities;

Robust large networks, longitudinal research, gatherings
of the young and sassy with the old and wise;

People coming together in structured ways to create
learning communities and directing resources there;

Ever increasing investment in the sector, more providers,
increased membership and participation;

Greater connectedness between the four pillars
of education, health, housing and employment,
and between groups delivering in the community.

Our strategies

Research and Policy to inform Government and communities;

Regional and national forums of learners;

Tools for providers to engage and support learners;

Inter-generational sharing of knowledge;

Robust and sustainable leadership focused organisation.



Our kaupapa

Toi Ariki

Expression of sovereignty (leadership);

Toi Urutapu

Sacred spaces;

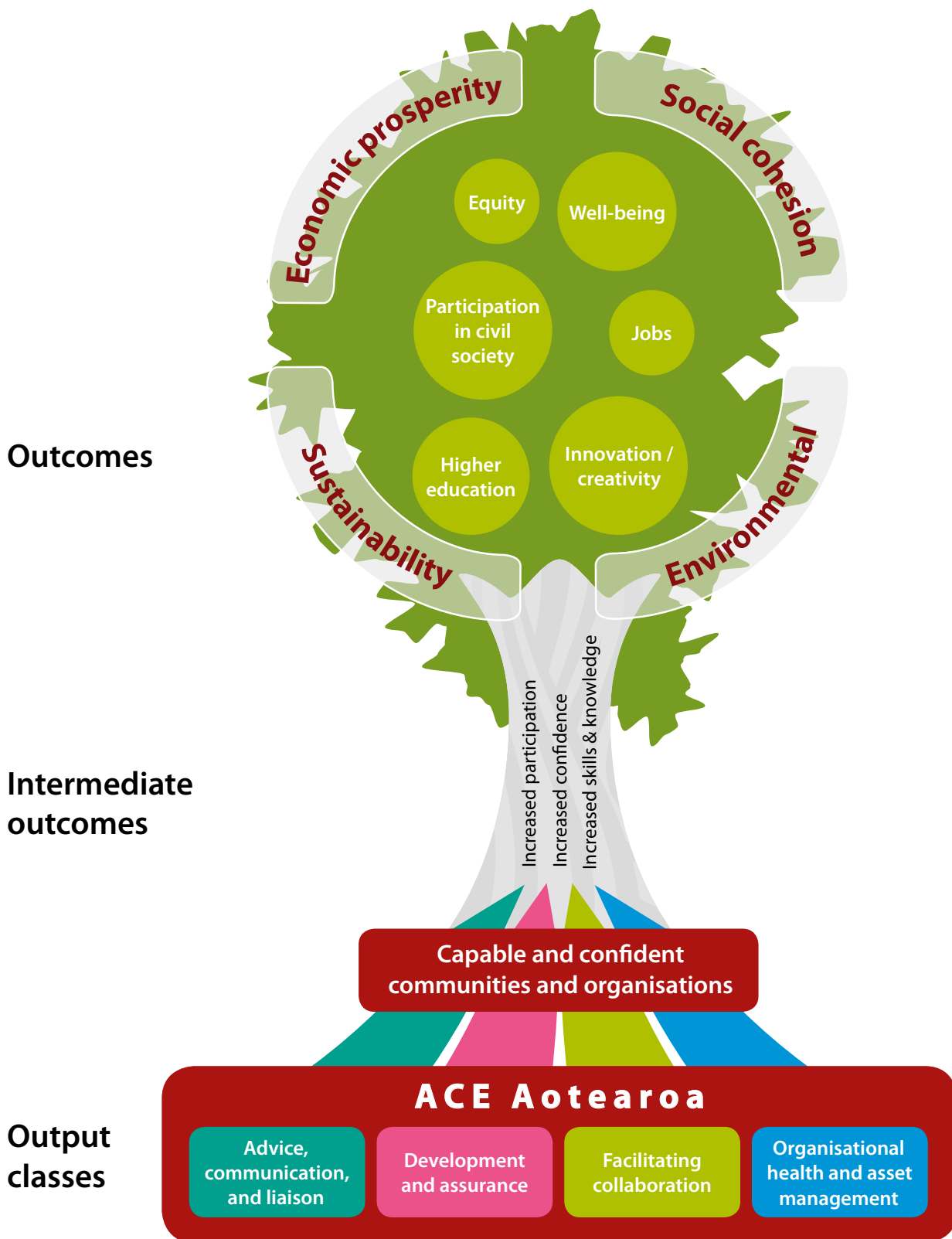
Toi Ururangi

Spirit world, wairua;

Toi Ururoa

Looking forward.





Kia Tu Kahikatea!

The image of the Kahikatea tree (depicted in the diagram) is used on many occasions in the ACE Sector. Kahikatea forests grow on frequently flooded, swampy ground. To survive the flooding, the roots of these trees are inter-twined for support so the trees are not easily pushed over. The image is appropriate for the ACE Sector in which support and working together for the greater good are highly valued.

OUTPUT CLASS

Advice, communication and liaison

Funding source: Crown

Event/project	Key indicator of success	Key outcome sought
Celebrate learner success	<ul style="list-style-type: none">- Festival of Adult Learning Ahurei Ākonga participation numbers and diversity of activity- Festival participation 2018: 4,500; 2019 target: 4,500- Effective communication mechanisms about learner success	Value of ACE to whānau, communities, society and economy recognised
Provide resources to support improving ACE learner outcomes	<ul style="list-style-type: none">- Create learner focused digital communications strategy with learner outcomes as the focus and where all adult learning services can be found with easy automated navigation functionality- Website regular traffic 2018 average: 1,100; target usage: 1,200- Twitter 2018 at 585; 2019 target: 590- Facebook Likes average 2018 at 850; 2019 target: 900- Enews distribution currently 1,100; 2019 target: 1,100- Newsletter distribution currently 990; 2019 target: 1,000	Ready access to reliable and accurate information on ACE matters
Provide services to support improving ACE learner outcomes	<ul style="list-style-type: none">- Identification and clarification of issues to inform policy discussions, and/or address gaps in existing ACE Service provision with a focus on improving ACE learner outcomes- Feedback from sector on proposals to make submissions or raise issues- Issues identified, solutions proposed or trialled	ACE learner access to fit for purpose services is facilitated Proactive issue resolution with effective solutions

OUTPUT CLASS

Development and assurance

Funding source: Crown

National events	Key indicator of success	Key outcome sought
Hui Fono	<ul style="list-style-type: none">- Number of Māori participants- Number of Pasifika participants- Participant evaluation- Total participants attending in 2018: 158; 2019 target: 80	Improved ability to deliver effective services to Māori and Pasifika ACE learners
ACE Sector Conference	<ul style="list-style-type: none">- Increased diversity of participants- Quality of keynote speakers- Total participants attending in 2018: 120; 2019 target: 100	Provider services adapted/ improved learner focus after learning from the conference
Professional development grants	Key indicator of success	Key outcome sought
Application rounds	<ul style="list-style-type: none">- Number of applications- Quality of applications	Effective targeting of available resource to high impact initiatives
Professional development services	Key indicator of success	Key outcome sought
Workshops	<ul style="list-style-type: none">- Numbers of participants in workshops- Range of topics and locations- Feedback from participants	Increased practitioner capability resulting in improved learner outcomes

National projects	Key indicator of success	Key outcome sought
Provide national infrastructure and a neutral clearing house for sector issues	<ul style="list-style-type: none"> - ACE regional networks with strong focus on local and strategic priorities - Information sharing/collaboration with global adult education community 	Community driven solutions to local learning/issue resolution needs. Well informed ACE participants making sustainable decisions
ACE Learner Outcomes	<ul style="list-style-type: none"> - Number of learners enrolled on/providers using the ACE Learner Outcomes database 	Value of ACE to society and economy being recognised
ACE Learner Portal (ACE Place)	<ul style="list-style-type: none"> - ACE Place system implemented - Number of learners/providers using system 	ACE learners have dedicated system to assist them manage their learning
ACE Sector Standards	<ul style="list-style-type: none"> - Standards implemented 	Consistent services available to ACE learners nation-wide
Quality assurance and external evaluation and review and ACE capability	<ul style="list-style-type: none"> - Developed and revised 	Revised standards developed aligned with revised capability
Further development of Learner Pathways system	<ul style="list-style-type: none"> - Formally link pathways to ACE Place, outcomes measure and QA/EER system 	ACE Learners recognised as integral part of the tertiary sector

Funding source: Other

Regional	Indicators	Key outcomes
Facilitating Pasifika community organisations to make funding applications	<ul style="list-style-type: none"> - 20 organisations per year - Quality of applications 	Pasifika community organisations have access to philanthropic funding for community needs

OUTPUT CLASS

Facilitating collaboration

Funding source: Other

ACE Aotearoa self-funds the promotion and facilitation of collaboration within and across sectors to better support whānau, inter-generational and adult learners, and the building of communities of learners.

Collaborative activities	Key indicator of success	Key outcome sought
Appropriate and effective support to providers	- Feedback from providers/applicants	Effective targeting of available resource to improve learner outcomes
Provide an Aotearoa/New Zealand voice at international forums	- Participation in ASPBAE and other international forums - Create and foster international connections - Create diversification and international linkages for ACE Conferences	Contribution to international initiatives on adult learning

OUTPUT CLASS

Organisational health and asset management

Funding source: Other

Event/project	Key indicator of success	Key outcome sought
Annual general meeting	<ul style="list-style-type: none">- Participation by members- Feedback from members	Mandate for ongoing work
Organisational health	<ul style="list-style-type: none">- Existence of products and supplies for members- Independent verification of transparent accountabilities and robust financial and performance management systems- Relevant, meaningful up-to-date constitution	Sustainable national body for ACE sector
Maintenance and management of ACE House	<ul style="list-style-type: none">- ACE House retains value and is available for sector use	ACE sector maintains key asset
Effective stakeholder engagement	<ul style="list-style-type: none">- Constructive relationships with political, business and community leaders	Improved understanding of value of ACE
Membership services	<ul style="list-style-type: none">- Provision of specific membership updates to members	Maintain the value proposition of membership Deliver resources and tools that add value in services for ACE learners
Administration services	<ul style="list-style-type: none">- Standard operating procedures updated and in place- Updated electronic distribution system	Robust systems in place

Event/project	Key indicator of success	Key outcome sought
Board support	- Quality and timeliness of documentation, relationship between Board and Operations	Positive feedback from Board
Financial management	- Positive feedback from Auditors, accuracy of reports and timeliness of payments, positive feedback from Finance Audit and Risk sub-committee	Strong financial performance
Technology services	- Electronic systems work well	Organisation performs without IT issues

ACE Aotearoa budget 2019

	ACE Focus	ACE Aotearoa (AA)	ACE Pool (AP)	Professional Development (PD)	Foundation North	Collaborative Activities Project (CAP)	Total
Income							
Foundation North donation	0	0	0	0	105,000	0	105,000
Event registrations – members	0	0	0	8,500	0	0	8,500
Event registrations – non-members	0	0	0	7,500	0	0	7,500
Membership fees	0	4,200	0	0	0	0	4,200
Interest income	0	3,600	0	0	0	0	3,600
Revenue from providing services	0	286,399	335,500	1,070,000	0	31,567	1,723,466
Other income	38,220	3,000	5,000	9,000	0	0	55,220
Total income	38,220	297,199	340,500	1,095,000	105,000	31,567	1,907,486
Expenses							
Employee related costs	0	77,860	181,206	204,200	72,000	0	535,266
Costs related to providing services	0	0	100,928	534,424	26,864	21,471	683,687
Grants made	0	0	40,000	300,000	0	0	340,000
Other expenses	10,000	126,240	0	0	0	0	136,240
Total expenses	10,000	204,100	322,134	1,038,624	98,864	21,471	1,695,193
Surplus/(deficit)	28,220	93,099	18,367	56,376	6,136	10,096	212,293
Carry forward surplus to 2020	0	0	18,367	56,376	6,136	10,096	90,974
Surplus/(deficit)	28,220	93,099	0	0	0	0	121,319

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