



PACIFIC REPRESENTATIVE BOARD MEMBER

CURRICULUM VITAE (CV)

Note: you have the option to complete the form below or submit a copy of your CV that provides the information required below.

Full legal name of nominee	
Address (home and postal)	
Phone Number	
Email (personal and work)	
Skills and attributes the candidate will bring to the position (e.g. knowledge of the sector, business skills, community involvement, cultural awareness - as relevant to the needs of the position)	
Qualifications and experience (include work history and community or sector involvement)	
Current or most recent employment (specify position and employer, include years)	
Government/Private/Voluntary sector Board appointments (current and previous, include years)	
Any conflicts of interest	
For Expression of Interest for the Pacific representative casual vacancy (to be selected by the Board), please identify why you would qualify to be appointed to that position.	
Photo (you are welcome to submit a photo with your EOI)	



BOARD MEMBER EOI CONFIRMATION AND SIGNATURE

Please indicate which position this EOI is for [double click box and select “checked” to indicate]

☐ Tangata Tiriti (Pacific Representative)

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Name	Date
 Signature	
<p>Members of ACE Aotearoa are invited to submit their EOI for the casual vacancy of Pacific Representative on the ACE Aotearoa Board. Details of the current Board members and their terms of office are available on the ACE Aotearoa website www.aceaotearoa.org.nz/about-us/ACE-Aotearoa-Board.</p> <p>This position is for a six month-term from January to June 2027 as this is a casual vacancy. The successful applicant will have the option to stand for re-election for up to three consecutive terms beyond this appointment. Any financial member of ACE Aotearoa is entitled to stand for the Board.</p> <p>EOIs must be received by Wednesday, 18 November 2027.</p> <p>The applicant must sign the Consent and Certification Form attached.</p> <p>The applicant must be a financial member of ACE Aotearoa Inc at the time of appointment.</p> <p>A copy of the current Constitution is available at www.aceaotearoa.org.nz/about-us/ACE-Aotearoa-Board.</p> <p>Please email your EOI to Hannah Pia Baral, Chief Executive Officer, at hannah.baral@aceaotearoa.org.nz with the subject line: Expression of Interest for Board Pacific representative</p>	



BOARD SKILLS SELF ASSESSMENT FORM

Name of Applicant: _____

	Standard expected of Board Members	Self-Assessment: <i>please give a description with examples of your experience, skills, knowledge, and qualification for each of the competency areas.</i>
Competency	Description	
Strategic and Governance Leadership		
Understanding of the adult and community education sector	<ul style="list-style-type: none"> • Knowledge of the adult and community education sector • An understanding of the role of ACE 	
Ability to provide strategic direction to the organisation	<ul style="list-style-type: none"> • Be able to contribute to the development of an organisation wide strategic direction. • Have lead strategic planning processes in other organisation and be able to contribute to the development of an organisation-wide strategic direction. 	
Understanding of governance	<ul style="list-style-type: none"> • Ability to distinguish the difference between governance and management • Have a high level of understanding of the role and responsibilities of a Board member • Have either attended recognised governance training within 12 months of appointment or have other relevant governance experience 	
Experience in, or the ability to understand political and governmental processes.	<ul style="list-style-type: none"> • Demonstrate strategic/big picture thinking • Understand and adapt to the political context of the day and actively maintain interactions and 	

	political awareness at a strategic level	
Knowledge and commitment to the working with Māori and the Treaty of Waitangi.	<ul style="list-style-type: none"> • Have an in-depth understanding the issues facing Māori and of the principles of the Te Tiriti o Waitangi and its application • Have an understanding of the Te Tiriti o Waitangi • Knowledge, commitment and understanding of Te Reo Māori me ona tikanga and Te Tiriti o Waitangi. 	
Business Acumen		
Professionalism	<ul style="list-style-type: none"> • Understand and operate within standard professional practices 	
Integrity	<ul style="list-style-type: none"> • Operate ethically and with a high level of personal and professional integrity 	
Understanding of financial management practices	<ul style="list-style-type: none"> • Be able to understand and interpret a set of financial accounts. 	
Understanding of risk management	<ul style="list-style-type: none"> • Have a broad understanding of the principles of risk management. 	
Communication	<ul style="list-style-type: none"> • Be able to communicate clearly • Be able to listen and respond in a constructive manner 	
Informed decision making		
Critical thinking ability	<ul style="list-style-type: none"> • Have the ability to constructively analyse and consider information 	
Ability to contribute to consensus decision making	<ul style="list-style-type: none"> • Be able to work co-operatively with colleagues to achieve the best outcome for the organisation 	
Sound professional judgement	<ul style="list-style-type: none"> • Demonstrate sound professional judgement in day-to-day professional activities 	

Board Member – Consent and Certification Form

Name of Applicant: _____

Consent to be a Board Member if appointed

I consent to be an officer (as defined by the Incorporated Societies Act 2022) of Adult and Community Education Aotearoa (ACE Aotearoa) Incorporated if I am appointed as a Board member.

(signature)

Certificate of Non-disqualification from Holding Office

I certify that that I am not disqualified from holding office under any of the provisions in s 47(3) of the Incorporated Societies Act 2022

[please read the provisions of s 47(3) below before signing]

(signature)

Section 47(3) of the Incorporated Societies Act 2022

The following persons are disqualified from being elected or appointed or otherwise holding office as an officer of a society:

- (a) a person who is under 16 years of age:
- (b) a person who is an undischarged bankrupt:
- (c) a person who is prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the Companies Act 1993, the Financial Markets Conduct Act 2013, or the Takeovers Act 1993:
- (d) a person who is disqualified from being an officer of a charitable entity under section 36C of the Charities Act 2005:
- (e) a person who has been convicted of any of the following, and has been sentenced for the offence, within the last 7 years:
 - (i) an offence under subpart 6 of Part 4:
 - (ii) a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961):
 - (iii) an offence under section 143B of the Tax Administration Act 1994:
 - (iv) an offence under section 22(2):
 - (v) an offence, in a country, State, or territory other than New Zealand, that is substantially similar to an offence specified in subparagraphs (i) to (iv):
 - (vi) a money laundering offence or an offence relating to the financing of terrorism, whether in New Zealand or elsewhere:
- (f) a person who is subject to any of the following orders:
 - (i) a banning order under subpart 7 of Part 4:
 - (ii) an order under section 108 of the Credit Contracts and Consumer Finance Act 2003:
 - (iii) a forfeiture order under the Criminal Proceeds (Recovery) Act 2009:
 - (iv) a property order made under the Protection of Personal and Property Rights Act 1988, or whose property is managed by a trustee corporation under section 32 of that Act:
- (g) a person who is subject to an order that is substantially similar to an order referred to in paragraph (f) under a law of a country, State, or territory outside New Zealand that is a country, State, or territory prescribed by the regulations:
- (h) in relation to any particular society, a person who does not comply with any qualifications for officers contained in the society's constitution.